Getting Ready

- Confirm you meet system requirements. Make sure you are using a Chrome or Firefox browser. Other browsers do not work. Disable pop-up blockers.
- A desktop or laptop computer (tablets and Chromebooks not supported); a webcam, microphone, and speakers; an upload and download speed of 2Mbps.

1. Click “Examity” in D2L or the Next Steps Center. Find the Chat link. Click anytime if you need help.

2. Click “My Profile”
   - Select your time zone
   - Upload a picture of your ID
   - Choose your security questions

3. Click “Schedule Exam”
   - Instructor Name: Math Placement Instructor
   - Course Name: Proctoring Math Placement Testing with Examity
   - Exam Name: Math Placement Exam.

Taking Your Exam – MUST READ

- Testing now? Go to Examity Dashboard. Select “Begin Scheduled Exam”
- Testing later? Return to the Examity dashboard though the Examity link in D2L or Next Steps Center, click “Begin Scheduled Exam”.

4. On the next screen, complete these steps in order:
   1. Make sure you turned off pop-up blockers
   2. Download the Examity extension
   3. Click Connect to Proctoring

5. Verify Your Identity
   - Take pictures of you and your ID
   - Answer security questions
   - Enter your name when prompted
   - Review and agree to exam rules

ALEKS PPL Math Placement Assessment FAQ: https://www.math.arizona.edu/academics/placement/exams
Accessing Your Exam

- Click Share to share your microphone and screen
- Click “Begin Exam”. You will be redirected to the ALEKS PPL exam page
- Follow the prompts at the top of the screen to insert the exam password

**IMPORTANT:** You will need this password box later to end and submit your exam

- Click Continue a few times to reach the exam link. Click on Higher Education Math Placement

Before you reach the test questions:

- If you are testing for the first time, click Get Started
- Enter the Password in the Password Box at the top of the page. If you have minimized the Password Box, click the + to open it. Click on: Click Here to Re-enter Your Password.
- Click Submit Password
8 Submit your proctoring session

- When you have completed the assessment, you will see your score (%) and a Breakdown of your Placement Assessment results, click NEXT.
- It may then assign you to a prep and learning module that you can access later through your Next Steps Center or by contacting placement@math.arizona.edu. For now, select Not Now.
- Go back to the Password Box at the top of the page. If you minimized the box, open it by clicking on the + sign. Click End Session.

- Click OK to confirm that you have submitted your test.

- Click Leave to leave the site.

9 Complete the Examity Survey and Close all Browsers. Your testing session is ended.